

# Pomptonian Food Service

<https://www.pomptonian.com/job/mangers-3/>

## Allen W. Roberts Manager

### Description

As a Pomptonian Manager, your leadership ability and skills will be called upon to achieve consistently high standards. You will be responsible for maintaining a high level of customer satisfaction in your cafeterias; developing your subordinates to grow professionally with us while ensuring a free flow of positive communication; and participating in the ongoing process of updating and improving all aspects of the cafeteria.

### Responsibilities

Ensure location maintains health and sanitation standards. Direct staff to achieve day to day objectives. Ensure Daily Lunch Count and Income Worksheets are done on a daily basis. Ensure Daily and weekly orders are placed. Ensure special party procedures are followed. Ensure time sheets are filled in daily and labor is kept within the budget of school district. Ensure regular inventory is kept and food cost is at company standard. Ensure banking is done on a daily basis. Maintain adequate staff, recruit, hire, call in subs. Ensure staff adheres to all policies and procedures. Take part in annual continuing education/training program.

### Qualifications

Ability to stand for long periods of time. Frequent bending, kneeling, stooping, lifting (25-50 pounds). Ability to use general cafeteria equipment (e.g. warmer, fryer, slicer, grill, POS system, etc.). Ability to come to work promptly and regularly. Ability to take direction and work well with others. Ability to accomplish multiple tasks within established timeframes. Ability to concentrate and perform duties accurately. Ability to learn and apply policies and procedures. Ability to react to change productively and handle other tasks assigned. Ability to complete all applicable training programs. Ability to work in a fast-paced, dynamic environment.

### Job Benefits

5 Paid Holidays  
Uniforms  
Lunch Provided  
Summers Off

**Hiring organization**  
Pomptonian Food Service

**Employment Type**  
Part-time

**Job Location**  
80 Jones Dr., 07974, New Providence, New Jersey

**Working Hours**  
7:30AM – 1:45PM

**Salary**  
\$ 19.00

**Date posted**  
December 17, 2025